



Managed Risk Medical Insurance Board

1000 G Street, Suite 450

Sacramento, CA 95814

(916) 324-4695 FAX: (916) 327-6245

www.mrmib.ca.gov

JOB OPPORTUNITY BULLETIN

*Join an exciting, fast-paced, and highly visible office!
Close to Bus Routes, Light Rail, & Parking Garages*

Research Analyst II

Monthly Salary: \$4,619 - \$5,616

One Limited Term 12 Month/Full-Time Position

Location: Downtown Sacramento

Position Number: 443-300-5731-013

Refer to Job ID#10-EEM-001

Final Filing Date: August 6, 2010

General Statement of Duties:

Under the general supervision of the Staff Services Manager I (SSM I), the Research Analyst II (RA II) is responsible for independently planning and performing complex healthcare research to support MRMIB's oversight of the Health-e-App Public Access Implementation Project. This includes the oversight and management of the project work plan, as well as participation and contribution to the design, development, and testing required to implement public access.

The RA II will act as a subject matter expert (SME) for the Healthy Families Program (HFP) and AIM Program while serving on the Health-e-App Public Access Project team. In addition, the RA II will provide consultative services and work closely with other State departments, MRMIB's Administrative Vendor and subcontractors to insure timelines and milestones are achieved by the target dates. The research and lead responsibilities are in specialized areas concerning the Health-e-App Public Access Project and other assignments within the Special Projects Section. Research is defined as systematic, critical, intensive investigation directed towards either comprehensive subject knowledge or programmatic issue resolution.

DESIRABLE QUALIFICATIONS

- Demonstrates strong computer, oral and written communication skills.
- Proven leadership capabilities.
- Demonstrates success through the maximization of teamwork skill set with the ability to inspire, motivate, and coach diverse work teams.
- Demonstrates decision-making ability based on objective data, research and analysis.
- Ability to multi-task and meet deadlines.

OTHER EXPECTATIONS

- Demonstrates commitment to performing duties in a service-oriented manner.
- Demonstrates commitment to maintaining a work environment free from discrimination and sexual harassment.
- Maintains good work habits and adheres to all policies and procedures.

- Demonstrates ability to establish and maintain effective working relationships with management, staff, and Board members.

Who May Apply:

Individuals who have status in the classification, list, transfer or reinstatement eligibility may apply. Only the most qualified candidates will be interviewed. Hire may be restricted to SROA or surplus state employees. Interested parties should submit a Std. 678, State Application (available at www.spb.ca.gov). **IN THE EXPLANATIONS SECTION YOU MUST LIST THE JOB ID #10-EEM-001, THE POSITION #443-300-5731-013 AND THE BASIS OF ELIGIBILITY. FOR LIST ELIGIBLE CANDIDATES, ATTACH YOUR EXAM RESULTS.**
Send to:

**Managed Risk Medical Insurance Board
1000 G Street, Suite 450
Sacramento, CA 95814
Attn: Robin Conover – Personnel**

Applications must be RECEIVED in the Personnel Office by 5:00 p.m. on the Final Filing Date: August 6, 2010.

If you have questions regarding this information, please contact Robin Conover at (916) 445-3940.

Equal Employment Opportunity Employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.